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(b)(6)  
(b)(3)

APPROVED FOR RELEASE ☐ DATE:  
12-Nov-2008

4 DEC 1967

MEMORANDUM FOR: Head, Clandestine Services  
Career Service  
SUBJECT : Notification of Approval of  
Quality Step Increase -  
John C. Caranci

1. I am pleased to send to you the attached  
official notification of the approval of the Quality Step  
Increase which you recommended for this employee.

2. As this award is designed to encourage  
excellence by recognizing and rewarding the employee,  
may I ask that you arrange to have this Quality Step  
Increase presented at an appropriate ceremony.

[Redacted Signature Box]

*for* Emmett D. Echols  
Director of Personnel

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[Redacted Box]